



कार्यालय प्रधान मुख्य आयकर आयुक्त, आन्ध्र प्रदेश व तेलंगाना, हैदराबाद
Office of the Pr. Chief Commissioner of Income Tax,
Andhra Pradesh & Telangana, Hyderabad
दसावीं तल, आयकर शिखर/ 10TH Floor, Income Tax Towers,
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F. No. Pr. CCIT/Estt/Sr.PS/PS/Trans/2022-23

Date: 14/06/2022

Sub: Establishment – I.T. Department, Hyderabad – **Transfers and postings of SR PS / PS – orders – Issue of – Regarding.**

ORDER NO. 8 OF 2022

The transfers and postings of the following Senior Private Secretaries / Private Secretaries are hereby ordered with immediate effect and until further orders.

SL. NO.	NAME OF THE OFFICER SRI/SM/T/MS.	RANK	TRANSFERRED FROM THE O/O.	TRANSFERRED TO THE O/O.
INTERSTATION TRANSFERS				
1.	PADMAVATHI T	SR PS	PR.CIT-1, HYDERABAD	PR.CIT, TIRUPATI
2	KUNWARYA AMAR NARAYAN SINGH	SR PS	PR.CIT-1, VISAKHAPATNAM	PR.CIT-1, HYDERABAD
3	SIVA PRASAD SANGANI	PS	PR.CIT, TIRUPATI	PR.CIT-1, VISAKHAPATNAM
LOCAL TRANSFERS - HYDERABAD				
1	SANTOSHAMMA E	SR PS	PR. CIT (AU)-1, HYDERABAD	PR.CIT (AU)-4, HYDERABAD
2	VEERANJANEYULU YAKKALA	SR PS	CIT(APPEALS), UNIT-6, HYDERABAD	CIT(EXEMPTIONS), HYDERABAD
3	SREENIVAS SERUKU	SR PS	PR.CIT-4, HYDERABAD	CIT(IT&TP), HYDERABAD
4	NAGARJUN K	PS	PR.CIT(AU)-4, HYDERABAD	PR.CIT-4, HYDERABAD
5	MURALI ANKARI	PS	CIT(APPEALS)-10, HYDERABAD	PR. CIT (AU)-1, HYDERABAD
6	GEETHA KOTTAPALLI	PS	CIT(IT&TP), HYDERABAD	CIT(APPEALS), UNIT-6, HYDERABAD
7	SHAIK MD RAFATULLA	PS	CIT(EXEMPTIONS), HYDERABAD	CIT(APPEALS), UNIT-9, HYDERABAD
8	SANGEETHA LAXMI T	PS	CIT(APPEALS)-12, HYDERABAD	CIT(APPEALS)-10, HYDERABAD
9	VIJAYALAKSHMI C	PS	CIT(APPEALS), UNIT-9, HYDERABAD	CIT(APPEALS)-12, HYDERABAD

LOCAL TRANSFER - VIJAYAWADA				
1	PRASANNA VANI VAKKALAGADDA	SRPS	PR.CIT, VIJAYAWADA	CCIT, VIJAYAWADA
2	SIVA SANKAR GUDE	PS	CCIT, VIJAYAWADA	CIT(APPEALS), UNIT-1, VIJAYAWADA

2. In addition to the substantive charge, the following additional charge arrangements have been made.

ADDITIONAL CHARGE ARRANGEMENT				
SL. NO.	NAME OF THE OFFICER SRI/SMT/MS.	RANK	SUBSTANTIVE CHARGE	ADDITIONAL CHARGE
1	PADMAVATHI T	SR PS	PR.CIT, TIRUPATI	CIT(APPEALS), UNIT-1, TIRUPATI
2	PRASANNA VANI VAKKALAGADDA	SRPS	CCIT, VIJAYAWADA	PR.CIT, VIJAYAWADA
3	NAGARJUN K	PS	PR.CIT-4, HYDERABAD	CIT(APPEALS), UNIT-4, HYDERABAD
4	MURALI ANKARI	PS	PR. CIT(AU)-1, HYDERABAD	CIT(APPEALS), UNIT-5, HYDERABAD
5	GEETHA KOTTAPALLI	PS	CIT(APPEALS), UNIT-6, HYDERABAD	CIT(APPEALS), UNIT-7, HYDERABAD
6	SHAIK MD RAFATULLA	PS	CIT(APPEALS), UNIT-9, HYDERABAD	CIT(APPEALS), UNIT-8, HYDERABAD
7	VIJAYALAKSHMI C	PS	CIT(APPEALS)-12, HYDERABAD	CIT(APPEALS)-11, HYDERABAD
8	SIVA PRASAD SANGANI	PS	PR.CIT-1, VISAKHAPATNAM	CIT(DR), ITAT, VISAKHAPATNAM
9	SIVA PRASAD SANGANI	PS	PR.CIT-1, VISAKHAPATNAM	CIT(APPEALS), UNIT-1, VISAKHAPATNAM
10	RAMESH NARINA	PS	PR. CIT (AU)-1, VISAKHAPATNAM	CIT(APPEALS), UNIT-2, VISAKHAPATNAM

3. All the Heads of Office are required to relieve the Officers under orders of transfer positively by 22/06/2022.

4. In case, any officer is being proposed to be retained beyond the above mentioned date, the Head of Office shall take prior written approval from the Pr.CCIT, AP & Telengana, Hyderabad.

5. The Officers under orders of transfer shall not be granted Earned Leave by the Competent Authority under whom they are presently working. Leave applications, if any, may be forwarded to the new place of posting for necessary action.

6. The Heads of Offices are directed to send separate compliance report on relieving and joining of officers from/to their offices latest by **23/06/2022**, for updating the data in records. The Head of Office should certify in the compliance report that proper handing over note has been given to the successor at the time of relieving of Officer. It is also to be noted for the APARs of the officials reporting to the officers concerned are completed and duly forwarded.
7. Officers may file their representations, if any, only after joining in their new postings allotted to them and representation filed from the old postings will not be considered.
8. **As per clause V of Transfer Policy for Group 'B' (Gazetted) Officers of Income Tax Department, Unless the transfer order is cancelled either suo-moto or on representation, before the due date of relieving the transferee shall be considered as deemed relieved on the due date given in the transfer order. It is clarified that representation made against the transfer shall not confer any right whatsoever on the officer to continue at the previous post in defiance of the transfer order. In view of this, if any of the Officer is not relieved by due date, he shall be deemed relieved by next working day.**
9. All representation received, stands disposed off.
10. This order is issued with the prior approval of the Pr.CCIT, AP&TS, HYDERABAD.
11. Hindi version follows.

Sd/-
(C V PAVANA KUMAR)
Commissioner of Income Tax(Admn. & TPS),
Andhra Pradesh & Telangana.

Copy to:

1. The Officers concerned.
2. The CCsIT Hyderabad/ Vijayawada / Visakhapatnam and DGIT(Inv.), Hyd.
3. All the Pr.CsIT/CsIT/Pr.DsIT/DsIT in AP & Telangana Region.
4. All the Heads of Offices in A.P. & Telangana Region.
5. The AD(OL), Hyderabad for preparation of Hindi version.
6. The Secretary – IRS Officers Association/ITGOA, AP & TS Unit/ITSEWA, ITOBC Association, Hyderabad.
7. The ZAO, CBDT, Hyderabad,
8. The Stock file/Personal file/Data Base File.
9. All the Sections in Pr.CCIT's Office in Hyderabad.


(P KRISHNA KUMAR)
Dy Commissioner of Income Tax,
(Hqrs)(Admn.),
O/o Pr.CCIT, AP&TS, Hyderabad.